

**State of Arizona Developmental Disabilities Planning Council  
State Plan Work Group  
Wednesday, May 4, 2011  
10:00 a.m. – 12:00 p.m.  
1740 West Adams, Conference Room 309, Phoenix**

**DISCUSSION NOTES**

**Welcome and Introduction of Participating Members**

Executive Director Larry Clausen convened the workgroup, including those in the conference room and those participating via phone.

**Review of Workgroup Notes**

The notes from the April 13 State Plan Work Group meeting were reviewed. There were no changes.

**Review Draft State Plan**

Facilitator B. J. Tatro reviewed the draft goals and objectives with the group and recorded their comments. She will update the drafts accordingly.

The draft evaluation plan was reviewed and accepted. Changes will be made to bring it into alignment with changes to the goals and objectives.

The goals and objectives will be presented to the DDPC on May 20. Once approved, they will be posted and distributed broadly for public comment. It was noted that mail distribution will be needed to ensure that those who do not have on-line access have the opportunity to review the key elements of the plan.

**Tying Data to the Final Plan**

Steve Gaarder reported that he will be providing the data required for the State Plan. He indicated that he has sufficient data to show cause for selection of the goals that have been chosen.

Steve noted that the version of the list of local, state, and national organizations that was in today's meeting packet is the same one that was distributed at the last meeting. It will be updated by a contractor in the future.

**Finalize Values and Vision Statements**

The group reviewed the Vision Statement and made no changes. Some changes to the Values were suggested and will be made.

**Next Steps**

No additional meetings of the Work Group were set. It is anticipated that review of the final documents can be done by email.